

Appointments Panel

Thursday 20 March 2014

PRESENT:

Councillor Evans, in the Chair.
Councillor Peter Smith, Vice Chair.
Councillors Bowyer, Jordan, Monahan, Parker and Penberthy.

Also in attendance: Tracey Lee (Chief Executive), Donna Eunson (Human Resources Adviser), Linda Torney (Legal) and Bernadette Smith (Senior Human Resources Adviser).

Technical Adviser (minute refers): Mr David Trussler (Interim Director for Corporate Services).

Apologies for absence: Councillor Mrs Bowyer.

The meeting started at 10am and finished at 6.45 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

55. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

56. **MINUTES**

Agreed the minutes of the meeting held on 29 November 2013.

57. **CHAIR'S URGENT BUSINESS**

There was no Chair's urgent business.

58. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972 the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

59. **SENIOR MANAGEMENT RESTRUCTURE (E2)**

The Panel decided:

- To continue to progress the Senior Management Restructure in light of the legal advice received from Counsel;
- To confirm the appointments of the Assistant Director of Planning, the Assistant Director of Finance and the Director of Public Health;
- To agree the Role Profiles for the new posts of Assistant Chief Executive and Head of Legal Services;
- To continue the process to fill the remaining posts in the Senior Management Restructure in line with the draft timeline circulated at the meeting;
- To note that Members of Council have received a section 5 report from the Monitoring Officer and further meetings of the Panel will be convened to consider the action plan agreed in light of that;
- To recommend that Council amend the Senior Management Structure so that the post of Director of Public Health should report directly to the Chief Executive as part of a distinct Public Health Directorate.

60. **UPDATE ON THE RECRUITMENT OF THE STRATEGIC DIRECTOR FOR TRANSFORMATION AND CHANGE (E1)**

It was unanimously agreed to seek an interim post holder whilst a wider recruitment search took place. Any such candidate to be appointed from an external recruitment process to avoid creating an unfair advantage for any internal candidate who might want to apply for the permanent position.

61. **APPOINTMENT OF ASSISTANT DIRECTOR FOR CUSTOMER SERVICES (E1)**

The Appointment Panel was joined by the technical adviser.

The Panel unanimously agreed to appoint Faye Batchelor-Hambleton to the role of Assistant Director for Customer Services (subject to references and other pre-employment checks).